



8<sup>th</sup> December 2017

Dear Parents

With the winter weather now upon us we would like to inform you of our Severe Weather Procedures should we have to close the school. This decision is made in conjunction with the caretaker and you will be notified as early as possible.

Information will be available on our website [www.stmichaelsacademy.co.uk](http://www.stmichaelsacademy.co.uk)

Local radio stations, **Breeze FM (105.6fm)** and **Heart FM (95.5fm)**, will announce our decision, Teachers will message through Class Dojo and Office will message through School Comms.

Please ensure that your contact details are correct as this information is vital for us to be able to contact you via School Comms.

The policy of the school is to remain open where possible but the safety of our staff and pupils is paramount.

Yours sincerely

Matt Vella  
Head Teacher  
St Michael's Academy

